

Name: _____

Promise Planner

Draft word choice for your promise:

I will...

because I said I would.

FINAL WRITTEN PROMISE
CARD GOES HERE.

Start date: _____ / _____ / 20____
Month Day Year

Completion date: _____ / _____ / 20____
Month Day Year

Other parties involved:

Name: _____

Name: _____

Name: _____

Name: _____

Possible barriers to success:

- Yes No
 Knowledge / talent / experience
- External party cooperation
- Personal learning curves / possible mistakes
- Traffic / transportation / weather
- Loss of motivation

- Yes No
 Forgetfulness
- Resources / funding
- Equipment / supplies failure
- Lack of adequate time / poor time estimates
- Arising priorities or conflicting emergencies
- Other(s) _____

I commit to these best practices:

- Yes No
 Calendaring tasks
- Accountability partner(s): _____
- Checklist(s)

- Yes No
 Written communication with all parties
- Back up plan(s)
- Motivators: _____

Actionable steps (check as completed):

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Completed Qualifies for Achievement Badge